



Duty Hours Corrections

Hello Educators!

I would like to apologize for the mathematical error that I made in the extra 35 minutes beyond the student day. I will be more diligent in the future. Thank you to those who contacted me and made me aware.

As you get your classrooms set up and organized for the students, please know that your contracted time is 35 minutes beyond the student day. Typically for secondary educators, duty hours are **7:25am** until **3:25pm**. Elementary educators' duty time is **8:35am** until **4:25pm**. ***Please discuss with your building administration to clarify what the expectations are for your building, as principals have the ability to allocate the 35 minutes in a way that matches needs.***

Please know that I am here with fantastic OEA staff to support you as best we can to make your job easier.

The office phone is 402-346-0400. **Caitlin.OConnor@nsea.org** is our office receptionist and membership coordinator.

You may contact me via phone at 712-308-5144 or by email at **Michelle.Settlemyer@nsea.org**. I will be beginning building visits next week and I love to be invited and to bring you treats, so send me an email!

Should you have any concerns at the secondary level you may contact Liz Figueroa via phone at 402-651-4287 or by email

Elizabeth.Figueroa@nsea.org.

Any concerns at the elementary level you may contact Kathie Garabrandt via phone at 402-676-3245 or by email at **Kathie.Garabrandt@nsea.org.**

In Solidarity,
Michelle

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