

PLEASE POST



Omaha Education Association

# JOHN E. JENSEN MEMORIAL

## AWARDS

All nominations must be submitted by the

### **SECOND FRIDAY IN MARCH**

Up to ten (10) letters of support  
may be submitted with this nomination.

#### **ADDRESS YOUR LETTER TO:**

President, Omaha Education Association  
c/o John E. Jensen Memorial Award  
4202 South 57th Street  
Omaha, Nebraska 68117

If you wish to propose one or more  
names for consideration by the  
Committee for the  
John E. Jensen Memorial Award,  
please send your nominations  
**IMMEDIATELY!!**

Please refer to the Guidelines for John E. Jensen Memorial Award for information on eligibility and procedures to be followed. Also, please note that the primary material the OEA Board has for deciding who should receive John E. Jensen Memorial Awards is the material submitted along with the letter of nomination. In the past, such supportive evidence as biographical summaries emphasizing contributions to education and letters of support from colleagues, students, parents, etc., has been received.

## **GUIDELINES FOR JOHN E. JENSEN MEMORIAL AWARDS**

### **ELIGIBILITY**

Individuals or groups who have made outstanding contributions to education, with the exception of active staff members of the Omaha Public Schools, may be eligible to receive the award.

### **NOMINATION PROCEDURE**

Any member of the OEA may nominate candidates for the John E. Jensen Memorial Award.

All nominations must be made to the President of the OEA. The final date for the submission of nominations will be set annually by the OEA Board of Directors.

The nomination must be submitted on the official nominating form which may be obtained from the OEA Office. A maximum of ten (10) supporting letters may be submitted for examination by the screening committee.

### **SCREENING PROCEDURE**

The Executive Committee of the OEA Board shall be responsible for screening all nominees. The Executive Committee shall recommend to the OEA Board of Directors in executive session the nominees they believe to be deserving of the award.

The OEA Board of Directors shall be the sole judge of who shall receive an award and how many awards will be given in any one year.

John E. Jensen Memorial Awards will be given to the nominee or nominees receiving a simple majority vote of those Board members present in the executive session. Immediately following this executive session, an official meeting of the OEA Board of Directors shall be held. At that meeting the vote of the Board in executive session naming the recipient or recipients of the John E. Jensen Memorial Award shall be confirmed by official action of the Board. In this action, no reference shall be made to the specific recipient or recipients.



# Omaha Education Association John E. Jensen Memorial Awards

**ELIGIBILITY** Individuals or groups who have made outstanding contributions to education, with the exception of active staff members of the Omaha Public Schools, may be eligible to receive the award.

\_\_\_\_\_  
Name of the individual being nominated

\_\_\_\_\_  
Position

\_\_\_\_\_  
Address

Reason for nomination of this individual:

## OFFICIAL NOMINATING FORM

\_\_\_\_\_  
Nominated by

\_\_\_\_\_  
School

\_\_\_\_\_  
Signature

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